

Minutes of Annual General Meeting 9th July 2025

Western Australia Conference and Exhibition Centre, Western Australia

Welcome, Attendance and Apologies

Kogi Naidoo addressed the meeting and welcomed the members and current Executive

Minutes of the previous meeting

2024 meeting minutes were accepted.

President's Report and Activities – Kogi Naidoo spoke on the highlights for the year. Kogi thanked the outgoing Executive for their contribution.

- HERDSA Strategic Plan 2023-2025 + HERDSA Values + 5-year plan
- Strategic Projects: HERDSA Website, SOTL Modules Review, HERDSA Technology upgrade (now using Microsoft 365 Suite)
- President-Elect – Prof Christy Collis (2024-2025)
- Election of Executive members (2025-2027) – April 2025 (for ratification)
- HERDSA Fellowships – 2025 17 new Fellowships awarded
- HERDSA Conference Travel Grants, Awards and Prizes – 2025
- HERDSA Grants Scheme (2025) - 6 grants
- HERD Best Paper and Reviewer Awards (2025)
- HERDSA Connect Blog Editor appointed in December 2024
- HERDSA TATAL: Dr Mei Li appointed as TATAL Officer
- HERDSA Life Membership Award 2025 – Dr Lee Partridge and Professor Kogi Naidoo
- MACS 2024-2025 - Mentoring & Coaching Support Program (new)
- 2024 & 2025 Conferences – Adelaide & Perth
- HERDSA Group Memberships (12 Group memberships)

Kogi congratulated the President Elect for 2024-2025 Christy Collis

HERDSA Executive 2025

Kogi Naidoo thanked the 2023-2025 HERDSA Executive for their contribution to the HERDSA Executive during their term.

- **Dr Kogi Naidoo**
 - President
- **Katrina Strampel**
 - Vice President and Treasurer
- **Christy Collis**
 - President Elect
- **Manisha Thakkar**
 - Communications
- **Dr Cally Guerin**
 - Co-Executive Editor Higher Education Research & Development (HERD)
- **A/Professor Eva Heinrich**
 - Advancing Scholarship and Research in Higher Education Journal (ASRHE)
- **Dr Lee Partridge**
 - HERDSA Fellowships
- **Dr Shannon Johnston**
 - 2025 Conference Convenor
- **Professor Raj Shekhawat**
 - Grants and Awards
- **Alice Brown**
 - Professional Learning
- **Julia Choate**
 - Networks
- **Kwong Nui Sim**
 - Professional Learning

Cally Guerin	Executive Editor HERD Journal
Jisung Jung	Executive Editor HERD journal
Eva Heinrich	Editor ASRHE Journal, Advancing Scholarship & Research In Higher Education
Peter Kandlbinder	Editor HERDSA Notices
Denise Chalmers	Series Editor HERDSA Guides
Dongmei Li	TATAL
Daniel Andrews	HERDSA Connect Blog Editor

HERDSA Office Administration Manager

Jennifer Ungaro

HERDSA 2024 ANNUAL CONFERENCE

Our grateful thanks to the 2025 organising committee:

- Shannon Johnston
 - Kogi Naidoo
 - Tania Leach
 - Ruth Wallace
 - Malcolm Burt & Fiona Tang
 - Manisha Thakkar
- Convenor
 - HERDSA President and Conference Liaison Officer
 - Program Co Chair
 - Program Co Chair
 - Virtual Co Chairs
 - Communications Lead, HERDSA Executive

- Uma Jogulu Finance Chair
- Jun Chih & Anna Golab Workshop Chairs
- Mollie Dollinger Keynote Chair
- Rebecca Russell Social Chair
- Ashleigh Prosser Sponsor and Exhibition Chair
- Kathie Ardzejewska WA Communications Lead
- Expert Events Conference Organisers

HERDSA Awards and grants 2025

2025 Research Grants – 6 grants of up to \$5500 each. The Executive is keen to support indigenous grants and will be looking at increasing the grants in the future.

The Research Grants will increase to 10 grants in 2026

2024 Conference Grants

- 6 student grants @ \$1500
- 10 early career grants @ \$1500
- 5 Taylor and Francis Grants @ \$500

The conference grants will increase to 10 for the student grants category in 2026

Professional Learning Portfolio

Kwong Nui Sim	Lead
Lee Partridge	Fellowships Officer
Alice Brown	Scholarship of Teaching and Learning (SOTL Modules and New Scholars)
Dongmei Li	TATAL Officer
Kogi Naidoo	Mentoring and Coaching Support (MACS)

Fellowships – Lee Partridge

A record number of Fellowships were awarded for the 2025 conference. 17 people in total were awarded memberships.

2023 2 Fellowships awarded

2024 8 Fellowships awarded

HERDSA SoTL (Scholarship of Teaching and Learning) Modules – Alice Brown

- Available to all members
- SOTL Modules being revised
- Modules available at several HE institutions

MACS Coaching and Support

- Inaugural program 2023
- MACS 2024
- Successful with 15 HERDSA Members participating
- MACS 2025 (EOIs in July 2025)

TATAL Group – Dongmei Li

- Pre-Conference workshop was a record number of 25
- New TATAL workbook to be released 2025
- TATAL Webinar
- Facilitators team for Singapore Conference

Networks Portfolio

Julia Choate, Lead , Branches; Kwong Nui Sim, HERDSA Events incl online and Alice Brown, SIGS

- HERDSA Webinar series
- Nine branches (branch reports available)
- Reviewing event management and promotion
- Liaison with other Societies

Current: ICED, ASCILITE, CAULLT, ACEN, ACUR, HEDx – e.g. shared publicity, events, Awards sponsorships

Special Interest Groups (SIGS)

- International Academics - linda.ng@unisq.edu.au
- Assessment Quality- thomas.wanner@adelaide.edu.au
- Academic Development - erik.brogt@canterbury.ac.nz
- Health Sciences - skusljic@unimelb.edu.au
- Humanities Arts and Social Sciences (HASS) - nira.rahman@unimelb.edu.au
- Online Engagement - Alice.Brown@unisq.edu.au
- Scholarship of Teaching and Learning (SoTL) trisha.poole@unisq.edu.au
- Student Wellbeing and Belonging - c.maloney@unsw.edu.au
- New SIG enquiries: Alice.Brown@unisq.edu.au

Publications Portfolio

Higher Education Research and Development (HERD) Journal

Editorial Team – 2023-2025

Executive Editors: Cally Guerin and Jisun Jung

Co-Editors: Rob Wass, Guy Curtis and Neal Dreamson

Special Issues Editor: Stephen Marshall; Managing Editor: Emily Giles; Social Media Editor: Stuart Hughes

- The HERD Journal is now reached Q1 status
- Readership is up with the turnaround time decreased

- Two special issues were published in 2025 and 2 special issues planned for 2026

Advancing Scholarship & Research in Higher Education (ASRHE) Journal

Editorial team: Executive Editor, Eva Heinrich; Co-editors, Geoff Hill, Jo-Anne Kelder, Michelle Picard Managing Editor, Heather Thomas

ASRHE is open source, published under Creative Commons licence. Acceptance rate 30%

ASHRE is open source, published under Creative Commons licence

- 2024 Issue 1 published
- Wide readership (e.g., from 133 countries, 433 average views for 2020 articles)

HERDSA GUIDES – Denise Chalmers Editor

Kogi expressed thanks to Denise Chalmers for her role as Guides Editor. No new guides for 2025.

HERDSA BLOG – Daniel Andrews

HERDSA Blog is now established and covers a range of activities and interests

HERDSA Budget and Accounts – Treasurer Katrina Strample

The accounting principles were advised to members and the HERDSA budget and previous years financial accounts were advised.

- Conservative budgeting
- Careful record keeping and use of resources
- Budget progress reviews 3x per year
- Careful choice of conference organisers and locations, with financial reporting 3x per year
- Reserve to ensure ongoing viability of HERDSA
- The current reserve is \$269,351 held in Macquarie Bank

An independent audit was completed by S K Accounting and Business Services with Satendra Kumar being the auditor. Full audited accounts are available on the HERDSA website in the member's Dashboard section.

OTHER BUSINESS

Constitution changes

AGM Ratification - Clauses 4a, 6b and 5b (in Bylaws)

- "In addition, the convenor of the immediate next and subsequent annual conferences will be ~~ex-officio members of the Executive~~ Officers of HERDSA until the conclusion of the respective conferences." (4a)
- "The conference convenor will, for the duration of a period determined by the Executive, be an ~~ex-officio member of the Executive~~ Officer of HERDSA" (6b)
- "The conference convenors of the immediate next and subsequent annual HERDSA conferences should be appointed as ~~ex-officio members of the Executive and remain a member of the Executive~~ Officers of HERDSA and remain Officers of HERDSA until the conclusion of the respective conference" (5b)

Incoming HERDSA Executive for ratification

- Prof Michelle Picard
- A/Prof Eva Heinrich
- A/Prof Alice Brown
- A/Prof Kathie Ardzejewska
- Dr Pranit Anand
- Dr Tania Leach
- Dr Lilia Mantai
- Dr Manisha Thakkar
- Dr Lee Partridge

RATIFICATIONS AT THIS MEETING

- That amended HERDSA Constitution (29th June 2017) be ratified. (circulated to members in June 2025)
- That the elected 2025-2027 Executive Members be ratified
- That Satendra Kumar be appointed as HERDSA auditor for the 2025-2026 year.
- That the 2024-2025 budget expenditure be ratified.
- 2025 – 2026 Strategic Initiatives project expenditure be ratified.
- That the 2024-2025 audited accounts be ratified. (Copies circulated to members at entry).

MEETING CLOSED