



Higher Education Research and Development Society of Australasia Inc

## CALL FOR EXPRESSIONS OF INTEREST

### Editor(s) of *Higher Education Research & Development* (HERD)

The Journal of the  
Higher Education Research and Development Society of Australasia (HERDSA)

**Expressions of interest** are called for the position of Editor(s) of *HERD (Higher Education Research & Development)*.

Seven issues of *HERD* are published annually through Taylor & Francis. One issue per year is generally a special issue, the topic and scope being decided by the Editorial Team.

The appointment of Editor/s will be for three years initially with an option of renewal for a second three-year term. Preference will be given to applications that include members from Australasia.

Editors will be required to take up their appointment by January 1, 2017. It is anticipated that the new Editor/s will be appointed by mid-2016 to provide sufficient time for the current Editorial Team to provide a handover to the incoming Editor/s.

Due to the volume of work involved, an application from an editorial team is preferred but not a requirement. The current Editorial Team comprises an Executive Editor and two Co-Editors, who oversee the screening and reviewing of submissions, as well as a Book Reviews Editor, a Points for Debate Editor and a Special Issues Editor. If an editorial team is proposed, the EOI will nominate an Executive Editor who is the primary contact person for the journal. The Executive Editor becomes an officer of the HERDSA Executive for the duration of the contract of the Editor/s.

The editorial team is responsible for setting and maintaining the editorial direction of *HERD*, and overseeing the work of the Managing Editor (who is employed in a part-time capacity by the HERDSA Executive) and the Associate Editors. The Executive Editor will organise for an annual report of *HERD* activities to be provided to the Editorial Board and to the HERDSA Executive. The Editor will also be required to provide an update at each meeting of the HERDSA Executive (generally twice per annum plus the annual report). In addition, the Editor will write a short column for each issue of *HERDSA News*.

**Written expressions of interest must:**

- clearly state the proposed *HERD* editorial direction
- describe the role of each member of the editorial team
- clearly address the essential criteria listed below, and
- include a **short CV (3-4 pages maximum)** for each member of the proposed team as appendices.

**Essential criteria:**

- extensive experience in academic editing and publishing, together with awareness of issues associated with editing an international journal including those related to the use of social media in relation to a journal
- a strong reputation in research and publication in higher education
- demonstrated expertise in project management
- demonstrated commitment to the goals of HERDSA, including membership of HERDSA, and
- the capacity to use ScholarOne, the Taylor & Francis electronic journal submission system (training is provided by T&F).

**Please note** that the EOI should be a **maximum of 3 pages** followed by copies of curriculum vitae as appendices.

**To assist candidates in drafting Expressions of Interest:**

A description of editorial team roles and responsibilities is available from Jennifer Ungaro, HERDSA Administration Manager. Email [office@herdsa.org.au](mailto:office@herdsa.org.au)

Members of HERD's current Editorial Team are available to answer questions:

Executive Editor, Barbara Grant, [bm.grant@auckland.ac.nz](mailto:bm.grant@auckland.ac.nz)

Co-Editor, Mark Barrow, [m.barrow@auckland.ac.nz](mailto:m.barrow@auckland.ac.nz)

**Applications by email to:**

Jennifer Ungaro, [office@herdsa.org.au](mailto:office@herdsa.org.au)

**Deadline date for submissions:**

**31 May, 2016**